



## **FACILITY RENTAL FEES**

- **ALL RENTALS: \*Application fee and deposit are due with application.**

### APPLICATION FEE (NON-REFUNDABLE)

- \$115.36 Event Class 1 & 2
- \$34.44 Event Class 3
- \$69.71 Event Class 4
- \$27.35 Cancellation Fee on all rentals, if less than 14 days notice

### INSURANCE REQUIREMENT (\$1M LIABILITY COVERAGE)

- Renters are required to provide a Certificate of Liability Insurance and an Additional Insured Endorsement (commonly known as a Form B) with the City of Brentwood named as the additional insured.
  - City of Brentwood, 708 Third Street, Brentwood, CA 94513
- If the rental occurs at Bristow Middle School, Edna Hill Middle School or Garin Elementary School, a separate certificate and endorsement are required naming Brentwood Union School District as the additional insured.
  - Brentwood Union School District, 255 Guthrie Lane, Brentwood, CA 94513

- **ATHLETIC FIELDS: APPLE HILL, BALFOUR-GUTHRIE, GARIN, OAK MEADOW**

- \$10.94 hour Resident
- \$12.02 hour Non-Resident
- \$14.21 hour Commercial
- \$7.65 hour Non-Profit, **verification required**
- \$27.35 field Ball Field Prep Services
- \$16.41 field Ball Field Prep without Lining
- \$82.03 field Soccer Field Prep Services
- \$27.35 field Soccer Field Lining Repaint
- \$82.03 field Extra Mow
- \$11.21 hour Ball Field/Soccer Field Lights (not available at Apple Hill Park)
- \$11.65 hour Scorekeeper Fee
- \$16.41 hour Part-time Staff Fee
- \$5.47 hour Additional Field (not available at Apple Hill Park or Balfour-Guthrie Park)
- \$500.00 Field Deposit (refundable)

- **ATHLETIC FIELDS: SUNSET PARK ATHLETIC COMPLEX**

### ENTIRE FACILITY\*

- \$1,093.79 4 hours Resident
- \$1,203.16 4 hours Non-Resident
- \$1,380.22 4 hours Commercial
- \$766.07 4 hours Non-Profit, **verification required**
- \$500.00 Deposit

\*Entire facility rental fee includes staff fee but does not include fees for lights, equipment or field preparation.

#### BALL FIELD: (for the first field)

- \$21.33 hour Resident
- \$23.46 hour Non-Resident
- \$27.72 hour Commercial
- \$16.41 hour Non-Profit, **verification required**
- \$5.47 hr/field Additional Field Rental
- \$27.35 field Ball Field Prep Services
- \$16.41 field Ball Field Prep without Lining
- \$82.03 field Extra Mow
- \$11.21 hr/field Ball Field Lights
- \$11.65 hr/field Scorekeeper Fee
- \$16.41 hour Part-time Staff Fee
- \$500.00 Field Deposit (refundable)

#### SOCCER FIELD: (for the first field)

- \$21.33 hour Resident
- \$23.46 hour Non-Resident
- \$27.72 hour Commercial
- \$16.41 hour Non-Profit, **verification required**
- \$5.47 hr/field Additional Field Rental
- \$82.03 field Soccer Field Prep Services
- \$27.35 field Soccer Field Lining Repaint
- \$82.03 field Extra Mow
- \$11.21 hr/field Soccer Field Lights
- \$21.03 hour Competition Soccer Field Lights
- \$16.41 hour Part-time Staff Fee
- \$500.00 Field Deposit (refundable)

■ **BRENTWOOD FAMILY AQUATIC COMPLEX:**

- \$946.13 3 hours Competition Pool
- \$754.71 3 hours Recreation / Slide Pools
- \$1,695.37 3 hours Entire Aquatic Complex
- \$750.00 Complex Deposit (refundable)

■ **BRENTWOOD COMMUNITY CENTER**

**MULTI-PURPOSE ROOM: (includes use of kitchen)**

- \$62.56 hour Resident
- \$68.82 hour Non-Resident
- \$81.33 hour Commercial
- \$43.80 hour Non-Profit, **verification required**
  
- \$16.41 hour Part-time Staff
- \$32.82 hour Set-up Package (2 hour minimum)
- \$84.00 Cleaning (floors & bathrooms only)
  
- \$250.00 Deposit without Alcohol Permit
- \$500.00 Deposit with Alcohol Permit

**CAPACITY: 200 table seating/375 Auditorium seating**

**BLUE ROOM: (does not include use of kitchen)**

- \$35.57 hour Resident
- \$39.12 hour Non-Resident
- \$46.24 hour Commercial
- \$24.90 hour Non-Profit, **verification required**
  
- \$16.41 hour Part-time Staff
- \$16.41 hour Set-up Package (2 hour minimum)
- \$22.39 Cleaning (floors & bathrooms only)
  
- \$125.00 Deposit without Alcohol Permit
- \$250.00 Deposit with Alcohol Permit

**CAPACITY: 30 table seating/40 Auditorium seating**

Rental Liability Insurance quotes available.

■ **BRENTWOOD UNION SCHOOL DISTRICT FACILITIES**

	<b><u>NON-PROFIT RESIDENT</u></b>	<b><u>COMMERCIAL NON-RESIDENT</u></b>
□ Bristow Exercise Room	\$31.41 hour	\$51.41 hour
□ Bristow/Edna Hill Gymnasium	\$46.41 hour	\$76.41 hour
□ Garin Multi-Purpose Room	\$41.41 hour	\$66.41 hour
□ Gym Supervisor	\$16.41 hour	\$16.41 hour
□ Deposit (refundable)	\$200.00	\$200.00

Use of facilities during the weekend, holiday, evening or non-school hours requires overtime charges for custodial/technical/monitor services. All users are responsible for these overtime charges. The average hourly overtime charge for one person is \$35.00 per hour.

A food service worker will be assigned and billed separately by the food services department if a kitchen is included in the use of the facilities.

Charges for use of open spaces (i.e., parking lots) will be determined on an individual basis.

Custodial charges apply as long as occupied, with a one hour minimum on all custodial charges.

Cancellations with at least 14 days notice will be subject to a \$25 cancellation fee; less than 14 days notice will be subject to ¼ of the rental fee or \$25, whichever is greater.

Renters are also required to provide a Certificate of Liability Insurance and an Additional Insured Endorsement (commonly known as a Form B) with the City of Brentwood named as the additional insured. If the rental occurs at Bristow Middle School, Edna Hill Middle School or Garin Elementary School, a separate certificate and endorsement are required naming Brentwood Union School District as the additional insured.

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■ **BRENTWOOD WOMEN'S CLUB**

- \$35.57 hour Resident
- \$39.12 hour Non-Resident
- \$46.24 hour Commercial
- \$24.90 hour Non-Profit, **verification required**
  
- \$16.41 hour Part-time Staff
- \$16.41 hour Set-up Package (2 hour minimum)
- \$22.39 Cleaning (floors & bathrooms only)
  
- \$125.00 Deposit without Alcohol Permit
- \$250.00 Deposit with Alcohol Permit

**CAPACITY: 30 table seating/40 Auditorium seating**

Rental Liability Insurance quotes available.

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■ **CITY PARK**

**ENTIRE FACILITY:**

- \$82.03 hr / \$546.88 day Resident
- \$90.24 hr / \$601.58 day Non-Resident
- \$106.65 hr / \$710.96 day Commercial
- \$57.42 hr / \$382.82 day Non-Profit, **verification req'd**
- \$500.00 Deposit

**GAZEBO:**

- \$82.03 2 hrs / \$273.45 day Resident
  - \$90.24 2 hrs / \$300.79 day Non-Resident
  - \$106.65 2 hrs / \$355.48 day Commercial
  - \$57.42 2 hrs / \$191.42 day Non-Profit, **verification req'd**
  - \$100.00 Deposit
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■ **MOBILE STAGE/PORTABLE BLEACHERS**

	<b><u>RESIDENT</u></b>	<b><u>NON-PROFIT</u></b>	<b><u>COMMERCIAL</u></b>
□ Set Up/Take Down	\$224.01	\$196.01	\$291.20
□ Weekend Set Up/Take Down	\$336.01	\$308.00	\$436.81
□ Stage Rental, per day	\$168.00	\$84.00	\$218.40
□ Portable Bleacher, per day, per unit	\$56.00	\$28.01	\$72.80
□ Sound System on stage	\$560.03	\$280.01	\$728.02
□ Generator Rental	\$56.00	\$28.01	\$72.80
□ Sound Technician for Stage	\$28.01	\$28.01	\$28.01
□ Overtime beyond the two hour set-up / take-down (per 30 minute increment)	\$145.60	\$145.60	\$145.60
□ Electrical Fee	\$5.59	\$5.59	\$5.59
□ Generator Gas Fee (per gallon)	Actual Cost	Actual Cost	Actual Cost
□ Refundable Deposit	\$500.00	\$500.00	\$500.00

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Note: Deposit for Non-Profit organizations may be waived at the discretion of the Director of Parks and Recreation.